

JEFFERSON COUNTY HUMAN SERVICES

Board Minutes

November 13, 2012

Board Members Present: Jim Mode, Pam Rogers, Richard Jones, Augie Tietz, John McKenzie, Julie Merritt and Jim Schultz

Others Present: Human Services Director Kathi Cauley; Aging & Disability Resource Center Manager Sue Torum; Administrative Services Manager Joan Daniel; Economic Support Manager Jill Johnson; Child & Family Division Manager Brent Ruehlow; County Administrator Gary Petre; and County Board Chairman John Molinaro

1. CALL TO ORDER

Mr. Mode called the meeting to order at 8:30 a.m.

2. ROLL CALL/ESTABLISHMENT OF QUORUM

All present/Quorum established

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Compliance attained

4. REVIEW OF THE NOVEMBER 13, 2012 AGENDA

Item #16 will be moved to follow #7

5. CITIZEN COMMENT

No Comments

6. APPROVAL OF THE OCTOBER 9, 2012 BOARD MINUTES

Ms. Rogers made a motion to approve the October 9, 2012 board minutes.

Mr. Jones seconded.

Motion passed unanimously.

7. COMMUNICATIONS

No Communications

16. RECONSIDER TRANSFER OF CHIPS LEGAL WORK TO CORPORATION COUNSEL AND RELATED BUDGET AMENDMENT

Mr. Ristow reported that after much discussion between all parties, the consensus is to let the District Attorney's office continue processing the chips legal work and we will continue to contract with attorney Henry Plum.

Mr. Mode made a motion to withdraw the request to transfer CHIPS legal work to the Corporation Counsel and related budget amendment, and in May and November 2013, request a progress report from the District Attorney's office. We will then review the program in July 2014.

Mr. Jones seconded.

Motion passed unanimously.

8. REVIEW OF SEPTEMBER, 2012 FINANCIAL STATEMENT

Ms. Daniel reviewed the September 2012 financial statement (attached) and reported that we are projecting a positive fund balance of \$15,874, which includes the carryover we requested from 2011. Ms. Daniel also presented the financial statement and summary sheet (attached) that details projections for revenue, expenses, tax levy and variance by program within each Division and discussed the areas that are having the most impact on the budget. Ms. Daniel also presented a report showing Alternate Care and Commitments costs (attached)

9. REVIEW AND APPROVE OCTOBER, 2012 FINANCIAL VOUCHERS

Ms. Daniel reviewed the summary sheet of vouchers totaling \$537,088.61 (attached).

Ms. Rogers made a motion to approve the October vouchers totaling \$537,088.61 as presented.

Mr. Tietz seconded.

Motion passed unanimously.

10. DIVISION UPDATES: CHILD & FAMILY RESOURCES, BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AND AGING & DISABILITY RESOURCE CENTER

Child & Family Resources:

Mr. Ruehlow reported on the following items:

- We hired two new staff for our Chips team
- Delinquency referrals doubled in October, so we have to investigate if that is an anomaly or an increase in the trend.
- We receive about 51 calls per month in the child protective service area, and in October, we had 72 calls.
- In January, the Dept of Children & Families will begin to share some data statewide called the data dashboard. Eventually this will become public. Jefferson County has a high compliance rate in many areas such as referral call back time and contact with children who are out of home, so when this is shared on the website, GALs, Attorneys, and others will see our commitment to managing our cases.
- Alternative Response (AR) will go "live" on December 1 and we will be holding a community meeting about this on November 30. We have invited law enforcement, schools, the District Attorney, judges, and community members to explain what they can expect when they continue to refer child abuse and neglect calls to our agency. Since we will be responding in a new way, we want to assure them that we will still be providing safety and listening to their concerns. We will hold a subsequent meeting once the AR has been in place to find out if they have other concerns.

Behavioral Health:

Ms. Cauley reported on the following items:

- We have a large substance abuse problem in Jefferson County and continue working on forming a Substance Abuse Coalition. We have another meeting at the UW Watertown Regional Hospital on December 12. We will have speakers from the State Dept of Health, regarding Substance Abuse Coalitions, who have worked with other communities. They will give us information on how to proceed. Everyone is welcome.
- The WI Dept of Corrections is planning on early release dates for some inmates, who will need services upon release. The DOC would like to sign a second agreement with us to

provide AODA treatment and an anger management group. We hope that this contract will become effective next year.

- We had 4660 Emergency Mental Health calls and are seeing serious overdose and suicide attempts.
- Emergency Detentions are projected at 120 for the year.

Administration:

Ms. Daniel reported on the following items:

- The State is changing the Human Services Reporting System and we need to provide more detailed client information now, so MIS is creating a program for that.
- We put systems in place to ensure that we have all required paperwork in order to bill.
- We are working on contracts that will be discussed later.

Economic Support:

Ms. Johnson reported on the following items:

- We started a new Client Scheduling System yesterday to schedule customers' appointments easier for any county in the consortium.
- 3996 households are on the food share program, which amounts to \$947,212 average benefit amount issued monthly. These FoodShare benefits contribute to our local economy.
- The Call Center is very busy and we answered 7324 calls in October.
- We are very happy to report that Valero donated \$6,000 to the Ready Kids for School program.
- We still have not heard from Forward Services to discuss the transition of the W2 program.
- The State has created a new program called the Dashboard that helps staff manage their caseloads better.

ADRC:

Ms. Torum reported on the following items:

- The Watertown Hospital has decided to continue to provide home delivered meals in Watertown. Their meal participants are accustomed to special diets and the Senior Dining Program does not offer them to the extent that the hospital does.
- The Watertown Daily Times will be running a lengthy article about the ADRC in an upcoming issue and have contacted us to do another about Alzheimer's services and supports.
- Experience Works has relaxed program rules and as a result, Don Millar will be allowed to work with us indefinitely. Don does all of the scheduling for the Veteran's Van.
- ADRC enrollments into managed care or IRIS continue at the same level as they were prior to ending the waiting list. Based on statewide trends, the ADRC had expected to see a decrease.
- Dr. Bartolow, Chief Medical Officer of the State Medical Society recently attended an ADRC Connect Meeting and asked how the ADRC's and medical community can work together to best serve older adults. The Jefferson ADRC is part of the Honoring Choices Pilot Project to increase conversations about advance care planning.

11. REVIEW AND APPROVE THE 2013 PROVIDER CONTRACTS & AGREEMENTS

Ms. Daniel reviewed the 2013 Provider Contracts and Agreements (attached). The contracts total more than \$3,000,000.

Ms. Rogers made a motion to approve the 2013 Provider Contracts and Agreements, and to forward it to the county board for approval.

Mr. Jones seconded.

Motion passed unanimously.

12. REVIEW AND APPROVE THE STATE/COUNTY CONTRACTS

Ms. Daniel reviewed the 2013 State/County Contracts (attached) and added that it requires a board resolution. (attached) The last sentence of the resolution reads "The contracts are standard state forms which are not subject to negotiation." Ms. Cauley said that WCHSA has been able to negotiate with the state, and that our Corporation Counsel will need to amend that sentence.

Ms. Rogers made a motion to recommend board approval of the amended resolution authorizing execution of State Human Services contracts and consortiums, and to forward it to the county board for approval.

Mr. Jones seconded.

Motion passed unanimously.

13. REVIEW RESOLUTION REQUESTING ELECTED STATE OFFICIALS AND THE GOVERNOR TO RE-EXAMINE THE POLICIES WHICH HAVE LED TO HISTORICALLY HIGH INCARCERATION RATES IN WISCONSIN

Ms. Cauley referred to the resolution (attached) that came from Outagamie County with their objective "...to help those who have offended, when possible, to become productive members of our society through effective means that restore both individuals and communities, while also focusing on public safety...." Ms. Cauley added that since the Department of Corrections is required to release some non-violent inmates prior to reaching the mandatory release date, the savings from early releases would be allocated back into the counties to help these individuals. This resolution would support more community-based services for non-violent and low risk offenders prior to incarceration.

Mr. Tietz made a motion to support the resolution, seconded by Mr. Schultz. After further discussion Mr. Tietz made a motion to withdraw his motion, Mr. Schultz moved to withdraw seconding. Mr. Jones made a motion to table this item until Ms. Cauley talks to Judge Hue.

Mr. Mode seconded.

Motion passed unanimously.

14. DEMENTIA CARE SPECIALIST GRANT AND APPROVE LTE POSITION

Ms. Torum reported that the Dementia Care Specialist Grant was funded by DHS. She spoke about some of the highlights of the grant and the expected impact it will have on families caring for someone with dementia. The main concern with implementation is finding someone with a strong background in dementia care who is willing to work in an LTE position. Information about the position has already been posted on various list serves and individuals have contacted Torum for more information.

Ms. Rogers made a motion to approve the Dementia Care Specialist LTE position.

Mr. Jones seconded.

Motion passed unanimously.

15. REVIEW DRAFT s 85.21 TRANSPORTATION GRANT APPLICATION

Ms. Torum reviewed the draft application for s 85.21 funding. The plan is basically the same as it has been in the past few years. Ms. Torum spoke about barriers to coordinating transportation, including getting the right people at meetings. She said that Brown Cab was awarded a grant from the Community Transportation Association of America (CTAA), which will result in an intensive study of service needs and gaps. This is very timely since Project 3 of the grant application is likely in its last year due to lack of ridership. Mr. Petre added that he, Ms. Torum and Steve Grabow, UWEX, attended a kick off meeting on November 13 in Edgerton sponsored by the CTAA. The meeting was an opportunity for area cities and counties to discuss their needs. The CTAA will compile all of the need requests and return with a proposal.

Mr. Jones made a motion to approve the Transportation Grant Application.

Mr. Tietz seconded.

Motion passed unanimously.

17. UPDATE ON WISCONSIN COUNTY HUMAN SERVICES ASSOCIATION

Mr. Mode reminded everyone about the Fall Conference on December 6 in Wisconsin Rapids.

18. SET NEXT MEETING DATE AND POTENTIAL AGENDA ITEMS

The next meeting will be on Tuesday, December 11.

19. ADJOURN

Ms. Rogers made a motion to adjourn the meeting.

Mr. Tietz seconded.

Motion passed unanimously.

Meeting adjourned at 10:30 a.m.

Respectfully submitted by Donna Hollinger

NEXT BOARD MEETING

Tuesday, December 11, 2012 at 8:30 a.m.

Workforce Development Center

874 Collins Road, Room 103

Jefferson, WI 53549